

REPORTING OF THE INCIDENT

Report to the Title IX Coordinator or Responsible Employee

Outreach from Title IX Coordinator includes:

- Information about TIX office and the process
- Supportive measures
- On-and-off-campus resources
- Invitation to meet with TIXC to discuss rights, resources, and options

Initial Meeting

- Grievance procedures including the formal and informal process
- University's Resolution process including how to file a formal complaint
- Right to an advisor of choice

YES FORMAL COMPLAINT FILED by the Complainant or Title IX Coordinator(TIXC), if deemed appropriate

- TIXC will proceed with Formal Resolution process or Informal Resolution process
- Support Measures available

OR

NO FORMAL COMPLAINT FILED

- Case Closed
- Support Measures offered

Formal Resolution Process

Investigation

- Notice of allegation sent to the parties
- Parties are allowed to present evidence and witnesses
- Parties are sent a preliminary report and allowed 10 days to submit a written response

Investigation Report

- The investigator(s) will prepare a written report summarizing the information provided during the investigation
- The parties have 10 days to provide a written response

Hearing

- This is an opportunity for both parties to present their side of the situation in front of a decision maker in a recorded meeting
- In Title IX hearings, the parties' advisor of choice may cross-examine the other party and witnesses
- In Non-Title IX hearings, the decision-maker is responsible for all questioning of parties and witnesses

Notice of Outcome

- The parties will receive written notification regarding the hearing decision
- If there is a finding of responsibility, sanctions may be assigned for the respondent and remedies may be provided for the complainant
- Both parties have the opportunity to appeal the outcome
- If no appeal is filed, the case is closed

Appeal

- Appeals are available for dismissals of complaint and after a final determination is made. Appeals are based on three categories:
- Procedural irregularities
 - New evidence
 - Conflict of interest or bias

Informal Resolution Process

Informal Resolution Process Support Measures Available

Parties Agree on Resolution

No Appeal Available

- #### Parties Do Not Agree on Informal Resolution
- Go to formal resolution process