

**REAPPOINTMENT REVIEW for Tenure Track Assistant Professors\* (1<sup>st</sup> review) and Clinical Assistant Professors for Two-Year Contract\***

Please check with your college office to determine the portfolio submission and college review deadlines.

October 13, 2025	College dean recommendations due to Provost for administrative review
December 1, 2025	Faculty notification from Provost
<b>REAPPOINTMENT REVIEW for Tenure Track Assistant Professors* (2<sup>nd</sup> review) and Clinical Associate Professors for Three-Year Appointment and Clinical Professors for Five-Year Appointment</b>	
	Please check with your college office to determine the portfolio submission and college review deadlines.
February 23, 2026	College dean/library director recommendations to Provost for administrative review
April 20, 2026	Faculty notification from Provost

\* Tenure eligible faculty are hired on an initial two-year appointment, with reconsideration for a second two-year contract in the fall semester of their second year of service. Review for reappointment to a final three-year appointment occurs in the spring semester of the third year of service. COVID timeline extensions taken will affect reappointments and tenure timeline. Adjustments to reflect tenure credit upon hire are shown on page 2 of this document.

**REAPPOINTMENT REVIEW of Instructors and Teaching Faculty for 2026-2027 Appointments**

Please check with your college office to determine the portfolio submission and college review deadlines.

March 2, 2026	College dean/library director forwards appraisal to Provost
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**ANNUAL REPORT (FAR) - For Full-time Faculty**

December 1, 2025	Faculty Annual Report instructions sent to all faculty
January 30, 2026	Faculty Annual Report deadline - faculty to update their annual activities and submit their FAR in Watermark.
February 23, 2026	FAR reviews submitted from chairs to college dean/library director in Watermark
March 16, 2026	College dean/library director submits all FARs to Provost in Watermark

**PROMOTION/TENURE REVIEW**

June 2, 2025	Faculty submits intent to apply for Professor, Clinical Professor, Advanced Instructor, Teaching Associate Professor to college dean/library director in Watermark
June 2, 2025	College deans/library director notifies CETL to initiate portfolio coordination
September 26, 2025	College deans/library director submit department and college review committee membership and review timeline to Provost's Office and CETL.
October 1, 2025	Faculty applicant deadline to submit portfolio documents in Watermark
November 21, 2025	College review committee(s) and chair recommendations due to college dean/library director
January 21, 2026	College dean/library director submits recommendations to Provost's Office
January 21, 2026	** Faculty applicants may request University Promotions Committee (UPC) review within 7 business days of Dean/Director's notification of recommendation to Provost, if applicable; automatic submission to UPC when reviews lack agreement.
January 21, 2026	Faculty applicant deadline to request University Promotions Committee review**
March 16, 2026	University Promotions Committee submits recommendations to Provost **
April 1, 2026	Provost recommendations to President
April 14, 2026	President recommendations to Board of Trustees (Board of Trustees Meeting on 5.08.26)
<b>LEAVE OF ABSENCE - During 2026-2027 Academic Year</b>	
September 2, 2025	Applications to college dean/library director in Watermark
October 6, 2025	College dean/library director submits recommendations to Provost

## HOW TO CALCULATE TENURE DATES for Tenure Track Faculty

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Refer to [University Faculty Handbook](#): Section C.13. Criteria for Promotion and Tenure; and Section C.13. Process for Promotion and Tenure for Promotion-Eligible Faculty.

**Hire date: August 2025**

**Credit toward tenure: 0 Years**

Offer letter will read: "You are eligible to apply for tenure in your sixth (6<sup>th</sup>) year of full-time service at the University of Southern Indiana."

**Tenure Decision: Spring 2031**

**Tenure Effective: Fall 2031**

### Pre-tenure Timeline: Appointments, Reviews, and Portfolio Submissions

Year 1	2025-26	Year 1 of 1st 2-year appointment	
Year 2	2026-27	Year 2 of 1st 2-year appointment	Reappointment review in Fall 2026 for 2nd 2-year appointment
Year 3	2027-28	Year 1 of 2nd 2-year appointment	Reappointment review in Spring 2028 for final 3-year appointment
Year 4	2028-29	Year 2 of 2nd 2-year appointment	
Year 5	2029-30	Year 1 of final 3-year appointment	
Year 6	2030-31	Year 1 of 2nd 2-year appointment	Tenure/Promotion review in Fall 2030
Year 7	2031-32	Tenured or final year	

**Hire date: August 2025**

**Credit toward tenure: 1 Year**

Offer letter will read: "You are eligible to apply for tenure in your fifth (5<sup>th</sup>) year of full-time service at the University of Southern Indiana."

**Tenure Decision: Spring 2030**

**Tenure Effective: Fall 2030**

### Pre-tenure Timeline: Appointments, Reviews, and Portfolio Submissions

Year 2	2025-26	Year 2 of 1st 2-year appointment	Reappointment review in Fall 2025 for 2nd 2-year appointment
Year 3	2026-27	Year 1 of 2nd 2-year appointment	Reappointment review in Spring 2027 for final 3-year appointment
Year 4	2027-28	Year 2 of 2nd 2-year appointment	
Year 5	2028-29	Year 1 of final 3-year appointment	
Year 6	2029-30	Year 1 of 2nd 2-year appointment	Tenure/Promotion review in Fall 2029
Year 7	2030-31	Tenured or final year	