

## USI New Faculty Orientation August 6-8, 2025

### *Agenda*

#### **Wednesday, August 6**

##### **New Employee Orientation - Human Resources**

Location: WA 1 (formerly Forum I, located in the Wright Administration building and adjacent to HR)

- 9:00 - 9:20 am Welcome - Kaylee Simmons
- 9:20 - 9:35 am IT Security - Stacy Draper
- 9:35 - 10:05 am Public Safety - Sam Preston
- 10:05 - 10:20 am Break
- 10:20 - 10:40 am Disability Services - Michelle Kirk
- 10:40 - 11:00 am Institutional Equity - Chelsea Givens, Jennifer Roberts
- 11:00 - 11:45 am Benefits - Amy Miller

##### **New Faculty Orientation Welcome**

- 12:00 - 12:10 pm Board vans to Historic New Harmony | Orr Center Circle Driveway
- 12:50 - 1:35 pm Lunch and Welcome from the Provost and Deans | Historic New Harmony Atheneum  
Drs. Shelly Blunt, Provost and Jason Hardgrave, Assistant Provost  
Drs. Teri Beam, Michael Dixon, Del Doughty, Julie McCullough & Sudesh Mujumdar, Deans;  
Ms. Marna Hostetler, Director of David L. Rice Library
- 1:35 - 2:00 pm Introduction to Historic New Harmony: Opportunities  
Leslie Townsend, Diane Sanders
- 2:05 - 3:00 pm Tram tour and exploring Historic New Harmony
- 3:05 - 3:15 pm Board vans to USI – Return to USI by 4 pm
- 9:00 am - 12:00 pm\* [Photography Studio](#) drop-in | Recreation, Fitness, and Wellness Center, Room 220

#### **Thursday, August 7: New Faculty Orientation Day 1 - Getting to Know USI**

Location: Business and Engineering Center (BE) Room 0035, unless noted

- 8:00 - 8:30 am Check-in and Continental Breakfast
- 8:30 - 8:45 am Welcome from President Steven J. Bridges
- 8:45 - 9:45 am Welcome to New Faculty Orientation! - New Faculty Introductions
- 9:45 - 10:00 am Break
- 10:15 - 11:00 am Supporting Student Success at USI: Priorities in Supporting Academic Success and Helping Our Students Thrive  
Dr. Jason Hardgrave, Assistant Provost  
Drs. Laurie Berry and César D. Berríos, Dean of Students Office  
Who Are Our Students?  
Greg Johnson and Keith Cotterell, Institutional Analytics Office
- 11:05 - 11:40 am Exploring Your Role as a Faculty Member at USI - Warm Up
- 11:50 am - 12:45 pm Lunch | BE Lakeside Lounge, 2<sup>nd</sup> Floor
- 12:45 - 1:00 pm Break
- 1:00 - 1:45 pm Faculty Panel: Tips for Success and Lessons Learned  
Roger Gude, Instructor in Professional Studies and Advisor  
Chris Sedlacek, Assistant Professor of Biology  
Jessica Felix Martinez, Assistant Professor of Marketing  
Erin Parchman, Assistant Professor of Respiratory Therapy, Director of Clinical Education

New Faculty Orientation webpage at [bit.ly/nfo-usi](http://bit.ly/nfo-usi)

- 1:50 - 2:20 pm Teaching & Learning at USI - Warm Up  
Dr. Amy Chan Hilton, Director, Center for Excellence in Teaching & Learning (CETL)
- 2:20 - 2:30 pm Day 1 Wrap-Up
- 2:35 - 3:00 pm Reappointment, Promotion, and Tenure Overview (optional)  
Dr. Amy Chan Hilton, Director of CETL and OSPR (Sponsored Projects & Research)
- 8:30 am - 3:00 pm\* Eagle Access Card (University ID) | University Center West, Lower Level
- 3:00 - 4:30 pm\* [Photography Studio](#) drop-in | Recreation, Fitness, and Wellness Center, Room 220

### **Friday, August 8: New Faculty Orientation Day 2 - Teaching & Learning at USI**

Location: Business & Engineering Center (BE) Room 0035, unless noted

New/recent full-time and adjunct faculty members are invited to participate in the Day 2 sessions.

- 8:30 - 9:00 am Continental Breakfast
- 9:00 - 9:05 am Day 2 Overview
- 9:05 - 10:45 am Getting Ready for Teaching and Supporting Student Learning at USI  
Dr. Amy Chan Hilton, Director of CETL and OSPR
- 10:45 - 11:00 am Break
- 11:00 - 11:45 am Resource Fair | BE 1st Floor Atrium  
Career Services Center, Counseling and Psychological Services, Center for International Programs, David L. Rice Library, Dean of Students Office, Disability Resources, Faculty Senate, Graduate Studies, Honors Program & TLC, Human Resources, Information Technology, Institutional Analytics, Multicultural Center, Online and Adult Learning, Outreach and Engagement, Recreation, Fitness, and Wellness Center, Service Learning, Sponsored Projects and Research, University Core, University Division
- 11:45 am - 12:30 pm Lunch | BE 0035
- 12:30 - 12:40 pm Break and Transition to the Computer Lab (BE 2001)
- 12:40 - 1:20 pm Introduction to Library, Disability Resources, IT & Online Instruction Tools | BE 2001
- 1:20 - 1:45 pm Teaching & Learning Tools Hands-on Lab and Q&A | BE 2001  
Rice Library, Disability Resources, IT/Blackboard, Online & Adult Learning
- 1:45 - 2:30 pm Getting Started with Blackboard Ultra: Hands-on Session (optional) | BE 2001
- 8:30 am - 3:00 pm\* Eagle Access Card (University ID) | University Center West, Lower Level
- 2:00 - 4:30 pm\* [Photography Studio](#) drop-in | Recreation, Fitness, and Wellness Center, Room 220

### **Getting Around USI**

[USI Campus map](#) | Parking information: Parking is free, and permits are not needed.

- For Human Resources Orientation: Parking Lot B is the closest to the Wright Administration Building (WA) and Forum Wing.
- During NFO sessions on Thursday and Friday, Parking Lot J is adjacent to the Business and Engineering Center (BE). Parking Lot D is nearest to Rice Library and Recreation Center.
- Reserved handicap spaces are available next to the Orr Center, Business and Engineering Center (BE), Rice Library, and the Recreation, Fitness, and Wellness Center.

### **Upcoming Events of Interest**

Tuesday, August 12 Fall University Meeting & Lunch | Screaming Eagles Arena

August 13-15 College/Department Meetings (check with your Chair)

Monday, August 18 Fall Semester and Classes Begin!

\*Highly recommended activities - Visit once during NFO