

**St. Paul Neighborhoods ACT on Alzheimer's
Kick-off Agenda
February 12, 2013
3:00-5:00 PM
St. Catherine University- Recital Hall
2004 Randolph Ave
St. Paul, MN 55105**

Welcome & Program Introduction: 5 Minutes

- **2 minutes-** Carondelet Village, St. Paul Neighborhood ACT Coordinator
 - Key messages: *Introduce myself and role. Thank everyone for coming. Today we come together to talk about an important issue that affects us all. Inspirational quote/message about the importance of community and coming together to make positive change. Note that we will hear from a wide variety of voices and perspectives about the impact of dementia in our community. List the order of panelists, let people know there will be a brief reception (cookies and coffee) from 4:30-5:00. Introduce CSJ Leadership representative.*
- **3 minutes:** CSJ Province Leadership,
 - Key message: *Welcome and thank you to all. As a ministry of the CSJs, Carondelet Village is committed to serve as a resource to the community. Brief history of CSJs history of responding to the needs of the time. Introduction of Carondelet Village as a shared ministry of PHS and CSJ and are supportive of this ongoing effort. As convener of the St. Paul Neighborhoods ACT on Alzheimer's community team, Carondelet Village is honored and committed to lead this important initiative. Introduce Mayor Coleman.*

Elected Officials Panel: 20-25 Minutes

Panel format: elected officials provide short speeches on the importance of this effort, from their respective "vantage points" at different levels of government. Coordinator will serve as moderator and introduce elected officials

- **6-8 minutes--Mayor Coleman.**
 - Key message: *Thank you and welcome on behalf of St. Paul. Personal message about connections with Carondelet Village if desired. Comments on why he feels this is an important issue. St. Paul strives to be "The Most Livable City in America". We care about the health of our community, it is crucial to come together to talk about how to build essential supports that will make St. Paul a dementia capable community.*
 - *Coordinator will introduce next panelist*
- **6-8 minutes--Lieutenant Governor**
 - Key Message: *Why this matters in Minnesota. Why she personally cares about and supports this initiative. Talk about her Leadership role within ACT.*
 - *Georgia will introduce next panelist*
- **2-3 minutes--April Shaw, on behalf of Congresswoman Betty McCollum.**
 - Key Message: *Will read letter of support Congresswoman McCollum.*
 - *Georgia will introduce next panelist*

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- **5 minutes-- St. Paul City Council Member:**
 - Key Message: *Why this matters in St. Paul. As representing a “younger demographic”, talk about why this is an issue that will affect younger generations moving forward, as the boomers are aging. It is important that we increase our awareness, and think about innovative ways for us to come together and address the issues of the community. Talk about the City Council Resolution that was passed on February 6th.*
 - *Coordinator will thank elected officials for their support behind the community effort, and transition to the conversation to learning more about the nature of the disease, followed by a discussion on what we can do to ACT. Introduce Sue Spalding.*

“Content Experts” and Project Logistics Panelists—35-40 minutes

- **3-5 minutes: CEO, Alzheimer's Association Executive Director:**
 - Key Message: *Nature of the disease. What is it? Prevalence of the disease and its impact on communities. Impact on Caregivers and families.*
- **2-3 minutes: “I ACT” video**
- **10 minutes: Lead, ACT on Alzheimer's Executive Coordinator**
 - Key Message: *Broad overview of ACT. When did it start, what other work is going on. Will utilize ACT PowerPoint presentation.*
- **10 minutes: CEO, MAAA Executive Director & ACT Communities Leadership group Chair:**
 - Key Message: *How are communities responding. Highlight work done in other communities, and talk about unique shared learning model.*
- **5 minutes: Coordinator, Carondelet Village, St. Paul Neighborhoods ACT Coordinator:**
 - Key Message: *Logistics for what it means to be involved. Explain that we are looking for a broad base of stakeholders to join the team. Note assessment areas. Timeline for action, next steps, and how to get involved.*
- **5-7 minutes: Community Care partner:**
 - Key Message: *Personal story on how family has been affected; telling their story, what it is like living with dementia in the community. Describe what supports have they received, what services (formal and informal) have been really helpful, were there particular gaps or circumstances that were more difficult than others, are there certain places in the community that prove to be more challenging than others, what does “new normal” mean for them, and most importantly, how this initiative can help them and others in the future*

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- **2 minutes: Coordinator**, thank you and closing remarks. Recognize key partners and organizations Without the leadership and support from these individuals and organizations, this initiative would not be possible.
 - *Sisters of St. Joseph,; thanks for the years of work that has gone into planning and reaching out to the Dear Neighbor, which has positioned us to respond to the needs of this time.*
 - *Carondelet Village Leadership: , CSJ Province Leadership, —thank you for providing the support that enables us to bring the vision to life.*
 - *MN Department of Human Services—We would like to acknowledge that the work that was supported by DHS that enabled Carondelet Village to begin working in the community in 2009. Through a 3-year demonstration project called The Consortium at Carondelet Village, we were able to learn about wide variety of local assets that already exist in our neighborhoods, and establish cooperative relationships with local community organizations that enable us to convene the St. Paul Neighborhoods Action Community Team.*
 - *ACT Leadership—List names*
 - *Alzheimer's Association—for their support and collaboration with ACT.*
 - *Thank existing community organizations that are already doing great work to address the issue in the community. Inform people of the community resource table available with brochures, handouts and information on existing programs and services.*
 - *Others?*

Question/Answer and Final Call to ACTION 10-15 minutes

- **10-15 minutes:** Q & A discussion.
- **2 minutes Council Member:** ^{Final} Call to Action.
 - Key Message: *Invite individuals and organizations to join the St. Paul Neighborhoods ACT team. Volunteers will hand out orange “sign up” cards for those who want to join the team. Final thank you to all who came and who support this effort.*

Reception & Refreshments: 20-30 minutes

- Refreshments will be available outside reception hall after panel presentation and discussion.
- Community resource table will include info table or handouts with current dementia programs in the community.