

AGENDA

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

July 11, 2024

SECTION I – GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF MAY 3, 2024, AND MAY 31, 2024, MEETINGS

B. ESTABLISHMENT OF NEXT MEETING DATE AND LOCATION

C. APPROVAL OF POLICY REVISIONS AND DELEGATION OF AUTHORITY

A resolution for the adoption of University policy amendments as required by the enrolled acts of the 123rd Indiana General Assembly, and delegation of authority for implementation is presented in Exhibit I-A.

Approval of the resolution in Exhibit I-A is recommended.

D. APPOINTMENT OF PRESIDENTIAL SEARCH COMMITTEE CHAIR AND DELEGATION OF AUTHORITY

E. PRESIDENT'S REPORT

F. RESOLUTION OF APPRECIATION TO TRUSTEE KENNETH L. SENDELWECK '76

WHEREAS, Kenneth L. Sendelweck was appointed to the University of Southern Indiana Board of Trustees by Indiana Governor Mitch Daniels on July 1, 2012; and

WHEREAS, in his capacity as Trustee, Mr. Sendelweck has been an active partner in broadening educational opportunity and advancing higher education in Indiana; and

WHEREAS, Mr. Sendelweck has served the Board and the University as Board Chair; First Vice Chair; Second Vice Chair; Chair and member of the Finance/Audit Committee and Chair and member of the Academic Affairs and Enrollment Management Committee; Nominating Committee; Presidential Compensation and Evaluation Committee; and

WHEREAS, during his tenure as a Trustee, the University experienced the development of opportunities in academics and student life and the expansion of facilities, including the Applied Engineering Center, USI Performance Center, Griffin Center, Physical Activities Center Renovation Phase I, Fuquay Welcome Center, the Multi-Institutional Academic Health Science/Research Center (Stone Family Center for Health Sciences), Physical Activities Center Renovation Phase II (Screaming Eagles Complex), Aquatic Center, Infrastructure Improvements, Health Professions Center Renovation, Recreation, Fitness and Wellness Center, and USI's Exterior Signage Replacement; and

WHEREAS, in March 2016, Mr. Sendelweck joined his colleagues on the Board of Trustees in approving the University's second five-year strategic plan to guide the University from 2016 to 2020; and

WHEREAS, Mr. Sendelweck and his colleagues called a special meeting on April 19, 2018, to appoint Dr. Ronald S. Rochon as the fourth president of the University of Southern Indiana; and

WHEREAS, in January 2021, Mr. Sendelweck joined his colleagues on the Board of Trustees in approving the University's third strategic plan, Accelerating Impact: USI's Strategic Plan, 2021-2025; and

WHEREAS, through a special meeting of the Board of Trustees on May 28, 2020, Mr. Sendelweck joined his colleagues in approving an interim current operating budget for fiscal year 2020-2021, ensuring the University community would remain whole and operational through the global pandemic; and

WHEREAS, Mr. Sendelweck and his colleagues on the Board of Trustees approved numerous measures to advance the mission of the University to provide an educated citizenry that can engage civilly within a community with divergent ideas and cultural differences; and

WHEREAS, on February 7, 2022, after careful review and consideration, Mr. Sendelweck joined his colleagues on the Board of Trustees in one of the most transformative moves for the University since gaining its independence in 1985 by voting to approve the University's formal application to the NCAA for reclassification from Division II to Division I athletics; and

WHEREAS, Mr. Sendelweck's term on the Board of Trustees ended on June 30, 2024;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, assembled today on July 11, 2024, commends Kenneth L. Sendelweck for his transformational leadership, vision, and dedication to the full development of the University of Southern Indiana and the people it serves; and

FURTHER RESOLVED, that this resolution be adopted by the Board of Trustees and spread upon its minutes for all time as a perpetual recognition of the deep gratitude owed by the University and its trustees, officers, students, staff, and faculty, to Mr. Sendelweck for his devoted service to the University of Southern Indiana.

SECTION II – FINANCIAL MATTERS

A. APPROVAL OF MISCELLANEOUS FEES FOR 2024-2025

Miscellaneous Fees are those fees (other than Contingent, Academic Facilities, Student Services, and Technology Fees) charged to some, but not necessarily all, students in the course of their attendance. Examples include but are not limited to, Laboratory Fees, Parking Fees, and Late Registration Fees. A schedule of the proposed Miscellaneous Fees for 2024-2025 is in Exhibit II-A.

Approval of the proposed Miscellaneous Fees for 2024-2025 (Exhibit II-A) is recommended.

B. REVIEW OF SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES FOR 2024-2025

A review of mandatory student fees for 2024-2025 is summarized in Exhibit II-B.

C. APPROVAL OF ANNUAL OPERATING BUDGET

The recommended Current Operating Budget for fiscal year 2024-2025 will be presented. The recommendation is for a balanced budget based upon estimates of fee revenue, State appropriations, and other available sources (summarized in Exhibit II-C).

Approval of the Annual Operating Budget is recommended.

D. APPROVAL OF AUTHORIZATION OF FINANCIAL AID AWARDS

Approval of the following Authorization for Financial Aid Awards is recommended.

Pursuant to Indiana Code 21-15-2-1 which provides for awarding financial aid to students from existing resources, the University of Southern Indiana Board of Trustees delegates to the President of the University of Southern Indiana the responsibility to approve financial aid recommendations for students within the 2024-2025 budgetary capabilities.

E. UPDATE ON CURRENT CONSTRUCTION PROJECTS

A report will be presented on current construction projects. Exhibit II-D includes a summary of the cost and funding sources for each project.

SECTION III - PERSONNEL MATTERS

A. REPORT ON FACULTY, ADMINISTRATIVE, AND STAFF RETIREMENTS

The following staff retirement will be reviewed.

Help Desk Assistant, Sheila J. Smith retired on June 29, 2024, after 25 years of service.

**RESOLUTION OF THE
BOARD OF TRUSTEES OF THE
UNIVERSITY OF SOUTHERN INDIANA**

**(1) ADOPTION OF POLICY AMENDMENTS REQUIRED BY SENATE ENROLLED
ACT 202 AND HOUSE ENROLLED ACT 1179**

**(2) DELEGATING AUTHORITY RELATED TO IMPLEMENTATION OF SENATE
ENROLLED ACT 202 AND HOUSE ENROLLED ACT 1179**

WHEREAS, the Indiana Code established the University of Southern Indiana ("USI") as a State Educational Institution which serves as a body corporate and politic of the State of Indiana.¹ USI may exercise all powers, rights, privileges, and duties conferred upon the University or its Board of Trustees by any statute enacted by the Indiana General Assembly.² The authority to manage the university is vested in the Board of Trustees.³ USI and its Board of Trustees may exercise all powers necessary to conduct efficiently the affairs of the University;⁴ and

WHEREAS, in order to further aid in the formulation and implementation of the University's policies and to execute the will of the Board of Trustees, the Board may delegate to persons employed by the Board of Trustees and others the authority that the Board of Trustees possesses; while recognizing that no manner of delegation is irrevocable;⁵ and

WHEREAS, in the Second Regular Session of the 123rd Indiana General Assembly (2024), the House and Senate enacted, and the Governor of Indiana has now signed into law, Senate Enrolled Act 202 and House Enrolled Act 1179; and

WHEREAS, Senate Enrolled Act 202 and House Enrolled Act 1179 require that the Board of Trustees at the University of Southern Indiana shall establish certain policies, and

WHEREAS, as enacted in Senate Enrolled Act 202, and consistent with IC 21-38-3-2 referenced above, Section 6 of new Indiana Code chapter IC 21-39.5-2 recognizes the ability of Board to delegate responsibility to take various actions required by the Act; and

WHEREAS, the Board now desires to implement the required policy amendments and further delegate additional authority and responsibilities for complying with Senate Enrolled Act 202 and House Enrolled Act 1179;

NOW, THEREFORE, BE IT RESOLVED, the President and the Provost are hereby delegated authority, in consultation with the Officers of the USI Faculty Senate in the spirit of shared governance, to oversee the implementation and administration of policies outlined below as required by Senate Enrolled Act 202; and

¹ IC 21-24-2-1

² IC 21-27-8-3

³ IC 21-24-3-1

⁴ IC 21-27-8-5

⁵ IC 21-38-3-2

RESOLVED FURTHER, the President and the Vice President for Finance and Administration are hereby delegated authority to oversee the implementation and administration of policies outlined below as required by House Enrolled Act 1179; and

RESOLVED FURTHER, the following policy language shall be incorporated into the University Handbook:

Promotion and Tenure

A faculty member may not be granted tenure or a promotion if the faculty member is:

- 1) unlikely to foster a culture of free inquiry, free expression, and intellectual diversity within the institution;
- 2) unlikely to expose students to scholarly works from a variety of political and ideological frameworks that may exist within and are applicable to the faculty member's academic discipline; or
- 3) unlikely, while performing teaching duties within the scope of the faculty member's employment, to refrain from subjecting students to political or ideological views and opinions that are not related to the faculty member's discipline or assigned course of instruction.

A library faculty member may not be granted tenure or a promotion if the library faculty member is:

- 1) unlikely to foster a culture of free inquiry, free expression, and intellectual diversity within the institution;
- 2) unlikely to expose students to scholarly works from a variety of political and ideological frameworks that may exist within and are applicable to the faculty member's academic discipline; or
- 3) unlikely, while performing teaching duties within the scope of the faculty member's employment, to refrain from subjecting students to political or ideological views and opinions that are not related to the faculty member's discipline or assigned course of instruction.

Recommendations regarding a faculty member's tenure or promotion may not consider:

- 1) A faculty member's expression of dissent or engagements in research or public commentary on subjects;
- 2) Criticism of the institution's leadership; or
- 3) Engagement in any political activity conducted outside the faculty member's teaching or mentoring duties at the institution.

Criteria for Faculty Annual Evaluations

All faculty are evaluated on an annual basis through the Faculty Annual Report. Faculty are evaluated on 1) teaching/professional performance, 2) scholarship and professional activity, and 3) service.

Additionally, faculty must meet the following criteria:

- 1) helped the institution foster a culture of free inquiry, free expression, and intellectual diversity within the institution;
- 2) introduced students to scholarly works from a variety of political or ideological frameworks that may exist within the curricula by the faculty of the institution under authority delegated by the Board of Trustees of the institution;
- 3) while performing teaching duties within the scope of the faculty member's employment, refrained from subjecting students to views and opinions concerning matters not related to the faculty member's academic discipline or assigned course of instruction;
- 4) adequately performed academic duties and obligations; and met any other criteria established by the board of trustees.
- 5) If a complaint has been received and is substantiated regarding any of the above items 1-4, the complaint must be addressed in the faculty annual report and evaluation.

Faculty Annual Reports are evaluated by the faculty member's department chair or academic unit head and college dean or library director. The faculty member's annual evaluation will be shared with the faculty member.

Evaluations regarding a faculty member's annual report may not consider:

- 1) A faculty member's expression of dissent or engagements in research or public commentary on subjects;
- 2) Criticism of the institution's leadership; or
- 3) Engagement in any political activity conducted outside the faculty member's teaching or mentoring duties at the institution.

Counseling or disciplinary action may result if the faculty member does not meet the criteria outlined above and is the responsibility of the department chair or academic unit head and in consultation with the college dean or library director. Disciplinary actions may include professional development, a performance improvement plan, counseling, salary reduction, demotion, termination, or other disciplinary action as determined by the institution.

Restrictions on Foreign Contracting and Licensing

University employees are prohibited from transferring, licensing, or sublicensing any University-owned intellectual property created or developed using the state educational institution's resources to 1) a business entity organized under the laws of a foreign adversary, 2) a business entity headquartered in a foreign adversary, or 3) a business entity or other entity, including a governmental entity, that is owned or controlled by citizens of, or is directly controlled by the government of, a foreign adversary.

University employees are prohibited from utilizing any state funds or resources to 1) engage or contract with an individual associated with a foreign terrorist organization or a state sponsor of terror or 2) support the activities of a foreign terrorist organization or a state sponsor of terror.

A "foreign adversary" includes a foreign government listed in 15 CFR 7.4 or a country designated as a threat to critical infrastructure by the Governor of Indiana under IC 1-1-16-8.

A "foreign terrorist organization" refers to an organization designated by the Secretary of State of the United States under 8 U.S.C. 1189.

A "state sponsor of terror" means a country determined by the Secretary of State of the United States to have repeatedly provided support for acts of international terrorism.

Official Positions and Statements on Behalf of the University

All University employees and contractors may exercise their protected right to expressive activity as citizens, may affiliate with and be active in the political party of their choice, and as individuals may support candidates, parties, viewpoints, ideals, or governmental measures as they desire.

The University, as a public educational institution, must necessarily be nonpartisan in all of its political and governmental relationships and does not support any political party or candidate for public office. Members of the staff who participate in political activities, support candidates, or become candidates for public office do so as individuals and, as such, must not use University facilities or the University name or involve the University in any way in connection with such activities. Political parties or organizations may use University facilities for meeting purposes on a rental basis the same as other civic and social organizations or groups. Such use, however, may not in any way imply the University sponsors or supports the organizations, their purposes or their programs.

University employees and contractors must endeavor to clarify when participating in expressive activity or making public statements, that they are doing so in their individual capacity and not in their official capacity on behalf of the University. The official position of the University, if it has one, shall be conveyed only when authority is granted by the Board of Trustees or President of the University.

IN WITNESS WHEREOF, I have executed this Resolution as of the 11th day of July, 2024.

UNIVERSITY OF SOUTHERN INDIANA

By: _____

Christine H. Keck
Chair, USI Board of Trustees

MISCELLANEOUS FEES FOR 2024-2025

1. Laboratory and Miscellaneous Fees

<u>Fee Name</u>	<u>2024-2025 Fee</u>	<u>2023-2024 Fee</u>	<u>Effective Date</u>	<u>Last Changed</u>
Application Fee	40.00	40.00	08/19/24	08/20/12
Assessment Fee	150.00	150.00	08/19/24	08/24/15
Athletics Fee**	180.00	120.00	08/19/24	08/21/23
Audit Fee (plus applicable lab fee)	50.00	50.00	08/19/24	08/22/16
Computer Science Program Fee*	75.00	75.00	08/19/24	08/21/17
Counseling Services Fee**	75.00	65.00	08/19/24	08/21/23
Departmental Challenge Exam Fee*	50.00	50.00	08/19/24	08/24/20
Departmental Exams Fee	25.00	25.00	08/19/24	08/22/16
Engineering Undergraduate Program Fee*	75.00	75.00	08/19/24	08/24/15
Enrollment Fee	150.00	150.00	08/19/24	08/22/16
Health Informatics Program Fee*	50.00	50.00	08/19/24	08/21/17
Health Professions Insurance	20.00	20.00	08/19/24	08/20/12
Housing Living Learning Community Fee	15.00	15.00	08/19/24	08/20/12
Housing Student Activity Fee	25.00	25.00	08/19/24	08/20/12
International Student Fee	200.00	200.00	08/19/24	08/20/18
Laboratory Fee (College of Science, Engineering, Education)	75.00	75.00	08/19/24	08/24/15
Laboratory Fee (all other colleges)	50.00	50.00	08/19/24	08/20/12
Matriculation Fee (all new and transfer students)	175.00	175.00	08/19/24	08/22/16
Nursing Program Fee (BSN)*	40.00	40.00	08/19/24	07/01/14
Nursing Program Fee (DNP)*	150.00	150.00	08/19/24	07/01/14
Nursing Program Fee (MSN)*	100.00	100.00	08/19/24	07/01/14
Occupational Therapy Clinical Fee	75.00	75.00	08/19/24	08/20/12
Occupational Therapy Program Fee (MSOT)*	100.00	100.00	08/19/24	07/01/14
Online Learning Fee	50.00	50.00	08/19/24	08/30/99
Online Learning Non-Resident Delivery Fee*	50.00	50.00	08/19/24	08/24/15
Payment Plan - Late Fee	50.00	50.00	08/19/24	08/20/18
Payment Plan - Special Arrangement Fee	25.00	25.00	08/19/24	08/23/21
Prior Learning Assessment Fee	250.00	250.00	08/19/24	08/24/20
Respiratory Therapy Advanced Life Support Fee	100.00	100.00	08/19/24	09/02/97
Respiratory Therapy Program Fee*	50.00	50.00	08/19/24	08/19/19
Social Work Program Fee*	50.00	50.00	08/19/24	08/21/17
Special Course Fee (varies by course; maximum amount)	350.00	350.00	08/19/24	08/21/17
Student Activity Fee**	100.00	100.00	08/19/24	08/22/16
Study Abroad Fee	300.00	300.00	08/19/24	08/22/16
Transcript Fee (maximum amount)	50.00	50.00	08/19/24	08/22/16
Transportation Fee**	160.00	150.00	08/19/24	08/22/23

* per credit hour

** per semester

SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES
2024-25

STUDENT FEES 2024-25
(per semester credit hour)

	<u>UNDERGRADUATE</u>		<u>GRADUATE</u>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Contingent	\$182.70	\$182.70	\$330.45	\$330.45
Academic Facilities	76.54	76.54	76.54	76.54
Student Services	29.95	29.95	29.95	29.95
Technology	10.00	10.00	10.00	10.00
Non-Resident		428.04		428.39
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Total	\$299.19	\$727.23	\$446.94	\$875.33

Prior Year Student Fees for Comparison

STUDENT FEES 2023-24
(per semester credit hour)

	<u>UNDERGRADUATE</u>		<u>GRADUATE</u>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Contingent	\$173.95	\$173.95	\$317.03	\$317.03
Academic Facilities	75.80	75.80	75.80	75.80
Student Services	29.95	29.95	29.95	29.95
Technology	10.00	10.00	10.00	10.00
Non-Resident		414.55		414.88
	<hr/>	<hr/>	<hr/>	<hr/>
Total	\$289.70	\$704.25	\$432.78	\$847.66

OTHER MANDATORY FEES

University Services Fee

8 or more credit hours per semester	\$30.00
More than 3 and fewer than 8 credit hours per semester	\$22.75
3 or fewer hours per semester	\$10.00

The University Services Fee amounts shown above are for 2024-25

CURRENT OPERATING BUDGET SUMMARY

	Approved Budget 2023-24	Budget Change	Proposed Budget 2024-25
INCOME			
State Appropriation - Operating	53,128,324	703,285	53,831,609
State Appropriation - Line Items	1,110,900	0	1,110,900
State Appropriation - Fee Replacement	12,321,600	(390)	12,321,210
Student Fees	49,549,297	577,368	50,126,665
Other Income	10,248,005	1,716,718	11,964,723
Fund Balance	920,000	0	920,000
TOTAL	127,278,126	2,996,981	130,275,107

MAJOR EXPENSE CLASSIFICATION

Personal Services	86,129,576	2,367,092	88,496,668
Supplies and Expense	36,807,572	713,524	37,521,096
Repairs and Maintenance	2,290,351	7,070	2,297,421
Capital Outlay	2,050,627	(90,705)	1,959,922
TOTAL	127,278,126	2,996,981	130,275,107

FUNCTIONAL EXPENDITURE CLASSIFICATION

Instruction	58,439,197	1,057,270	59,496,467
Academic Support	6,002,877	272,771	6,275,648
Student Services	12,580,048	696,441	13,276,489
Operation and Maintenance of Plant	16,728,472	359,518	17,087,990
Administration and General	19,063,888	824,146	19,888,034
Institutional Student Aid	14,463,644	(213,165)	14,250,479
TOTAL	127,278,126	2,996,981	130,275,107

	<u>Approved Budget 2023-24</u>	<u>Budget Change</u>	<u>Proposed Budget 2024-25</u>
FUNCTION BY MAJOR EXPENSE CLASSIFICATION			
INSTRUCTION			
Personal Services	52,596,883	808,158	53,405,041
Supplies and Expense	4,681,121	247,912	4,929,033
Repairs and Maintenance	515,461	1,200	516,661
Capital Outlay	645,732	0	645,732
TOTAL INSTRUCTION	58,439,197	1,057,270	59,496,467
ACADEMIC SUPPORT			
Personal Services	3,047,715	(27,610)	3,020,105
Supplies and Expense	1,620,551	300,381	1,920,932
Repairs and Maintenance	419,982	0	419,982
Capital Outlay	914,629	0	914,629
TOTAL ACADEMIC SUPPORT	6,002,877	272,771	6,275,648
STUDENT SERVICES			
Personal Services	10,285,188	633,337	10,918,525
Supplies and Expense	2,185,985	61,104	2,247,089
Repairs and Maintenance	79,513	4,000	83,513
Capital Outlay	29,362	(2,000)	27,362
TOTAL STUDENT SERVICES	12,580,048	696,441	13,276,489
OPERATION AND MAINTENANCE OF PLANT			
Personal Services	6,449,747	252,691	6,702,438
Supplies and Expense	8,828,872	195,532	9,024,404
Repairs and Maintenance	1,114,286	0	1,114,286
Capital Outlay	335,567	(88,705)	246,862
TOTAL OPERATION AND MAINTENANCE OF PLANT	16,728,472	359,518	17,087,990
ADMINISTRATION AND GENERAL			
Personal Services	13,750,043	700,516	14,450,559
Supplies and Expense	5,027,399	121,760	5,149,159
Repairs and Maintenance	161,109	1,870	162,979
Capital Outlay	125,337	0	125,337
TOTAL ADMINISTRATION AND GENERAL	19,063,888	824,146	19,888,034
INSTITUTIONAL STUDENT AID			
Supplies and Expense	14,463,644	(213,165)	14,250,479
TOTAL INSTITUTIONAL STUDENT AID	14,463,644	(213,165)	14,250,479
TOTAL BUDGET	127,278,126	2,996,981	130,275,107

**Summary
Construction Projects**

July 11, 2024

Recently Completed Construction Projects

Orr Center Accounting Department New Offices

Project Cost \$ 252,000

Funding Source: Special Projects

Athletic Facilities Improvements

Project Cost \$ 240,000

Funding Source: Special Projects

Education Building Rm. 1101 Roof and Masonry Repairs

Project Cost \$ 235,000

Funding Source: FY23 State Repair and Rehabilitation

Projects Under Construction

Health Professions Renovation/Addition Phase III

Project Cost \$ 25,514,606

Funding Source: Legislative Appropriation - 2019

Wellness Center

Project Cost \$ 16,500,000

Funding Source: Legislative Appropriation - 2019

Student Housing Apartments Fire Alarm System Replacement

Project Cost \$ 4,400,000

Funding Source: Student Housing Reserves

Housing C-Store Refurbishment

Project Cost \$ 1,300,000

Funding Sources:

Sodexo \$ 800,000

Housing Reserves \$ 500,000

Atheneum HVAC Improvements

Project Cost \$ 750,000

Funding Sources:

FY24 State Repair and Rehabilitation	\$	500,000
Special Projects	\$	250,000

Cooling Tower 3 Replacement

Project Cost \$ 550,000

Funding Source: FY24 State Repair and Rehabilitation

Exterior Signage Replacement

Project Cost \$ 500,000

Funding Sources:

Parking Reserves	\$	250,000
Landscape Improvement Reserves	\$	250,000

Projects In Design

Health Professions Renovation/Addition Phase IV

Project Cost \$ 50,000,000

Funding Source: Legislative Appropriation - 2023

Wright Administration Renovation/Addition

Project Cost \$ 32,000,000

Funding Source: Legislative Appropriation - 2023

New Creative and Print Services Building

Project Cost \$ 2,500,000

Funding Source: Legislative Appropriation - 2019

Recreation Fitness & Wellness Center Storage and Bike Shop Addition

Project Cost \$ 2,500,000

Funding Source: Legislative Appropriation - 2019