

## **USI Retirees Coordinating Council Meeting**

**Griffin Center**

**7/25/2024 2 – 3:30 pm**

### **Call to Order**

President Jeri Burger called the meeting to order at 3:00

Members Present: Christy Baker, Cindy Brinker, Jeri Burger, Janet Duncan, Sandy Hatfield, Linda Trible

Members Absent: Rodney Watson

Foundation Staff: Andrea R. Gentry

**Approval of Minutes from May 16, 2024** – Minutes were approved with one correction of the date listed on the minutes.

### **Treasurer's Report as of June 30, 2024 – Cindy Brinker**

Fund Balance on July 1, 2023	\$5,284.45
Income from Membership Dues	\$2,215.00*
Expenditures	\$1,766.81**
Fund Balance as of June 30, 2024	\$5,732.64
Difference between income and expenses for 2023-2024	\$ 448.19

#### **\*Income**

111 paid memberships for retirees, spouses, and spouses of deceased retirees (includes 8 memberships paid twice)

89 retiree paid memberships (one retiree paid \$15)

10 spouse of active retiree paid memberships

4 spouse of deceased retiree paid memberships

8 memberships paid twice by retirees or spouse

(L. Arp, Artz, T. Branson, Cleek, Head, R. Schmidt, M. Schroeder, D. Wolf)

55.3% of memberships paid by credit card

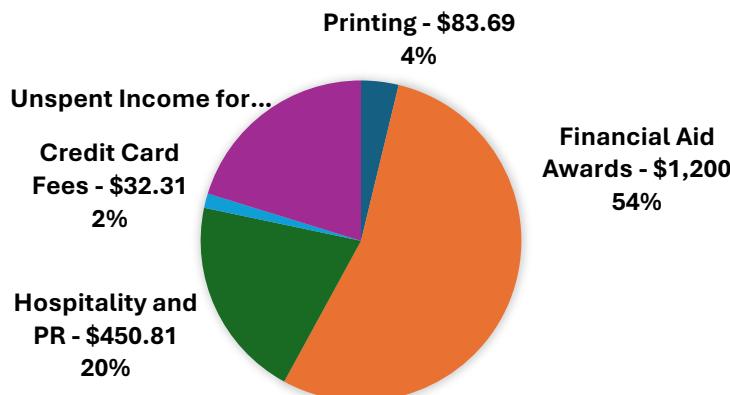
44.7% of memberships paid by cash

#### **\*\*Detailed Expenditures**

Printing	\$ 83.69
Financial Aid Awards	\$1,200.00
Hospitality and PR	\$ 450.81
Credit Card Fees	\$ 32.31
Total	\$1,766.81

(See attached Chart illustrating income and expenses for 2023-2024)

## 2023-2024 USI RETIREES INCOME AND EXPENSE SUMMARY TOTAL INCOME: \$2,215



USI Retirees Fund Balance as of June 30, 2024 - \$5,732.64

### President's Report – Jeri Burger

- Membership – Jeri is still working to retrieve a current list of retirees.
- Vintage Times – The Newsletter will be distributed at the end of the President's reception. The Foundation will mail the newsletter to members who do not attend the reception.

### Old Business

- Tracking new retirees – The council discussed the challenges of keeping an up-to-date list of retirees. Andrea agreed to provide the most recent retirees group list the Foundation has when staff is available. The Foundation is in transition and in the process of hiring staff.
- Annual meeting – The Annual meeting will be held at City View, November 21, 2024

### New Business

- **Changes in Foundation policies regarding Vintage Times, communication with retirees and costs** – The Foundation will take care of the cost of the newsletter. The Foundation is reviewing overall management of costs related to the support of the Retirees Group.
- Cost of Vintage Times
  - Design - \$ 78.50
  - Printing - \$460.45
  - Postage - \$250.00
- Mailing of invitations
  - Foundation plans to mail invitations for Foundation Luncheon and email all other communication.
  - RSVPs for the Annual President's Reception was 51, similar to last year.

- Concern about no-shows when there are events that involve food & set-up. Andrea noted that food services will only set up and provide food based on the number of people who make a reservation. The retiree events often have no-shows resulting in unnecessary cost to the Foundation. The Council discussed options for dealing with the problem of non-attendance.
- Retiree Directory – There is concern that the Foundation and the Coordinating Council do not have permission to publish personal information. HR is studying this. Currently the work for setting up a directory is on hold. Suggestions to deal with the directory issue included:
  - List all retirees and ask for contact information when needed
  - Develop a release form to publish name, phone, and email address when members pay dues
  - Develop another release form for people willing to have their address published
- **Discussion of Special Events for Retirees in 2024**
  - Not back to school lunch – August 13, 2024
  - Annual Meeting – November 21 - City View – Thank You Phyllis!!!
- Discussion of other activities – October event – the group decided that the schedule would remain as planned. The next event will be the Annual meeting in November. Jeri will ask members to identify areas of interest at the President's Reception.
- **Committees**
  - **Special Events** – No Report
  - Nominating – Cindy Brinker reviewed the membership status of the Coordinating Council the committee continue to discuss a slate at the September meeting.
  - **Nominating Committee Report for Slate of Members for 2024-2025** - Cindy Brinker reviewed the membership status of the Coordinating Council the committee continue to discuss a slate at the September meeting.

Rodney Watson – President	2025 – First Year of Second 2-Year Term – Need to Elect
Jeri Burger – Past President	2025 – Second Year of First 2-Year Term
Christy Baker – Secretary	2025 – First Year of Second 2-Year Term – Need to Elect
Linda Trible	2025 – Second Year of Second 2-Year Term
Sandy Hatfield	2025 – Second Year of Second 2-Year Term
Janet Duncan	2025 – First Year of Second 2-Year Term – Need to Elect
Wayne Rinks	2025 – First Year of First 2-Year Term – New Member (Currently serving the balance of the Second Year of the Second 2-Year Term of Tim Mahoney)
• Vacant Position	2025 – First Year of First 2-Year Term – New Member

- **Membership** - No Report
- **USI Retiree Directory – July 2024** – The Directory will not be published this year.

#### **Other Business**

#### **Adjournment**

#### **Upcoming Retiree Organization Council Meetings**

Thursday, September 19, 2024 – 2 – 3:30 Griffin Center

Thursday, November 21, 2024, Before the annual meeting

Thursday, November 21 – Annual Meeting, City View

Respectfully Submitted

Cynthia Christy Baker, Secretary