

Faculty Resources Directory

Public Safety

Routine business: 812-464-1845

Emergency: 812-492-7777 or Extension 7777 using USI phones

Campus Warnings/RAVE Alerts: www.usi.edu/security/campus-warnings-rave-alerts

Emergency Information: www.usi.edu/emergency

Other emergency phone numbers: www.usi.edu/security/emergency-phone-numbers/

COVID-19 Information www.usi.edu/covid-19

Key Offices and Units

Academic Calendar: www.usi.edu/registrar/academic-calendar/

Campus Map: www.usi.edu/map/

President's Office: www.usi.edu/president

Provost's Office: www.usi.edu/provost/

College of Liberal Arts: www.usi.edu/liberalarts/

College of Nursing and Health Professions (CNHP): www.usi.edu/health

Pott College of Science, Engineering, and Education: www.usi.edu/science

Romain College of Business: www.usi.edu/business/

Center for Excellence in Teaching & Learning (CETL): www.usi.edu/cetl/

Dean of Students: www.usi.edu/deanofstudents

Disability Resources: www.usi.edu/disabilities

Enrollment Management: www.usi.edu/enrollment-management

Finance and Administration: www.usi.edu/finance-and-administration

Government and Legal Affairs: www.usi.edu/govrelations

Graduate Studies: www.usi.edu/graduatestudies/

Human Resources: www.usi.edu/hr

Rice Library: www.usi.edu/library

Outreach and Engagement: www.usi.edu/outreach

Public Safety (Security): www.usi.edu/security

Registrar: www.usi.edu/registrar

Student Affairs: www.usi.edu/studentaffairs

Student Financial Aid: www.usi.edu/financial-aid/

University Division: www.usi.edu/university-division/

University Relations: www.usi.edu/relations/

USI Foundation: www.usi.edu/giving

USI Vision & Mission Statements www.usi.edu/president/vision-mission-statements/
USI Strategic Plan <https://www.usi.edu/strategicplan/>

Faculty Resource Listings Compiled by Unit

Center for Excellence in Teaching & Learning (CETL): www.usi.edu/cetl
Center for International Programs: www.usi.edu/international/faculty
College of Business: www.usi.edu/business/faculty-resources
College of Liberal Arts: www.usi.edu/liberal-arts/faculty-resources
College of Nursing and Health Professions: www.usi.edu/health/faculty-staff-resources
Information Technology (IT): www.usi.edu/it/faculty-staff
Online Learning (formerly Distance Learning): www.usi.edu/onlinelearning/faculty
Pott College: www.usi.edu/science/faculty
Provost's Office: www.usi.edu/provost/faculty-resources
Registrar: www.usi.edu/registrar/for-faculty-staff
Online Learning (formerly Distance Learning): www.usi.edu/onlinelearning/faculty

General University Resources

Academic Calendar: www.usi.edu/registrar/academic-calendar
Blackboard: usi.blackboard.com
Calendar of Events: calendar.usi.edu
Campus Maps: www.usi.edu/visit/map Building Floor Plans: www.usi.edu/facilities/campus-maps-and-floor-plans Virtual Tour: www.usi.edu/tour
Directory: www.usi.edu/directory
Diversity Resources www.usi.edu/diversityresources
eBulletin (Curriculum catalog): bulletin.usi.edu
Emergency Information: www.usi.edu/emergency University delays, closings, and cancellations: www.usi.edu/emergency/university-delays,-cancellations,-and-emergency-closings
Faculty Directory: faculty.usi.edu/
Lactation Room: www.usi.edu/rfw/facilities-services/lactation-room/
myUSI Login for USI Online Tools and Services: my.usi.edu
Promotion, Tenure, and Reappointment: www.usi.edu/provost/faculty-resources/personnel-decisions
Travel Services: www.usi.edu/travel
USI Communications and News: www.usi.edu/news
USI Fact Book (data): www.usi.edu/planning-research-and-assessment/usi-fact-book
USI Faculty Handbook: www.usi.edu/hr/policy
USI Strategic Plan: www.usi.edu/strategicplan
USI Today Newsletter: www.usi.edu/usitoday
USI Web Sitemap: www.usi.edu/sitemap

Human Resources/Employee Resources

Americans with Disabilities Act (ADA): www.usi.edu/hr/ada/
Directory Information Change: www.usi.edu/directory/information-change
Employee Assistance Program: www.usi.edu/hr/benefits/employee-assistance
Employee Benefits: www.usi.edu/hr/benefits
Employee Discounts: www.usi.edu/procurement/employee-discount-program/
Employee Wellness: www.usi.edu/rfw/wellness/employee-wellness
Employee/Faculty Organizations: www.usi.edu/usitoday/employee-organizations
Human Resources: www.usi.edu/hr/
Payroll Schedule: www.usi.edu/hr/payroll/schedules/
University delays, closings, and cancellations: www.usi.edu/emergency/university-delays,-cancellations,-and-emergency-closings
USI Faculty Employee Handbook: www.usi.edu/hr/policy/

Information Technology (IT) Resources

Blackboard Help: www.usi.edu/it/blackboard-online-help
Classroom Equipment: www.usi.edu/it/multimedia-equipment/classroom-equipment
Computer Labs: www.usi.edu/it/computer-labs
Email Alias Request Form www.usi.edu/it/request-forms/email-alias-request-form
IT FAQ for New Faculty and Staff: www.usi.edu/it/new-faculty-staff
IT for Faculty and Staff: www.usi.edu/it/faculty-staff
IT Helpdesk: www.usi.edu/it/help-desk
Laptop & Tablet Check-out for Students: www.usi.edu/library/services-for-students/computer-laptops-and-tablets
Online Learning Tools (VoiceThread, Zoom, etc) www.usi.edu/online-learning/faculty-resources
Outlook Email Help: www.usi.edu/it/outlook-help
Software: www.usi.edu/it/software
Web Services (websites): www.usi.edu/web

Faculty Resources

Center for Applied Research (CAR): www.usi.edu/outreach/center-for-applied-research/
Center for Excellence in Teaching & Learning (CETL): www.usi.edu/cetl/
Endeavor Student Research: www.usi.edu/endeavor/
Faculty Awards: www.usi.edu/provost/faculty-resources/faculty-awards
Faculty Scholarly and Creative Works Reports: www.usi.edu/cetl/scholarship-research/faculty-staff-scholarly-and-creative-works
Faculty and Staff Achievements announcements: www.usi.edu/news/achievements
Faculty Senate: www.usi.edu/facultysenate
Faculty Websites: www.usi.edu/web/faculty-websites
Historic New Harmony: www.usi.edu/outreach/historic-new-harmony
Innovation Pointe: www.usi.edu/outreach/innovation-pointe/services

Internal Awards and Grants: www.usi.edu/ospra/internal-awards-and-grants
Institutional Review Board (IRB): www.usi.edu/ospra/institutional-review-board-irb/
Library (Rice Library): www.usi.edu/library
Office of Planning, Research, and Assessment (OPRA): www.usi.edu/planning-research-and-assessment
Office of Sponsored Projects and Research Administration (OSPRA): www.usi.edu/ospra
Online Learning (formerly Distance Learning): www.usi.edu/onlinelearning
Outreach & Engagement (O&E): www.usi.edu/outreach
Personnel Decisions (Reappointment, Promotion & Tenure): www.usi.edu/provost/faculty-resources/personnel-decisions
Research Policies: www.usi.edu/ospra/research-policies
Service Learning: www.usi.edu/outreach/service-learning-program
Syllabus Template and University Syllabus Statements: www.usi.edu/cetl/teaching-and-learning/developing-the-syllabus/
University Committees: www.usi.edu/president/university-committees

Student-Focused Resources

Assessment Day: www.usi.edu/planning-research-and-assessment/assessment
Athletics: www.gousieagles.com/
Bursar: www.usi.edu/bursar
Campus Calendar of Events: calendar.usi.edu/
Campus Housing/Residence Life: www.usi.edu/housing
CARE Team: www.usi.edu/deanofstudents/care-team
Class Schedules: www.usi.edu/academics/class-schedules
Clubs/organizations: www.usi.edu/student-development/student-organizations
College Achievement Program (CAP): www.usi.edu/outreach/cap/
Continuing and Professional Education: www.usi.edu/outreach/lifelong-learning
Core 39: www.usi.edu/core39
Counseling Center Faculty Information: www.usi.edu/counselingcenter/facultystaff-information
Counseling Center: www.usi.edu/counselingcenter/
Dean of Students: www.usi.edu/deanofstudents
Dining Services: usi.sodexomyway.com/
Disability Resources: www.usi.edu/disabilities
Endeavor Awards for Research & Creativity: www.usi.edu/endeavor/
Final Exam Schedule: www.usi.edu/registrar/classes/final-exam-schedule
Financial Aid: www.usi.edu/finaid/
Graduate Studies: www.usi.edu/graduatestudies
Health Center: www.usi.edu/healthcenter/
Honors Program: www.usi.edu/honors/
Housing and Residence Life: www.usi.edu/housing
Human Resources: www.usi.edu/hr/
International Programs: www.usi.edu/international/
Library (Rice Library): www.usi.edu/library
Multicultural Center: www.usi.edu/mcc/

Religious Life: www.usi.edu/religiouslife
Scholarships: www.usi.edu/admissions/scholarships
Student Affairs: www.usi.edu/studentaffairs
Student Code of Conduct: www.usi.edu/deanofstudents/student-conduct
Student Government Association: www.usi.edu/sga/
Student Orientation: www.usi.edu/Orientation/
Student Rights & Responsibilities: www.usi.edu/student-handbook
USI Bulletin: bulletin.usi.edu/
USI Communications/News: www.usi.edu/news
USI Shield (student newspaper): usishield.com/
USI Social Media: www.usi.edu/socialmedia/
Veteran, Military, and Family Resource Center: www.usi.edu/outreach/veterans
Volunteer USI: www.usi.edu/volunteer/

Other University Resources

BuyUSI: www.usi.edu/procurement/buyusi
Campus Store: www.usi.edu/campusstore
Children’s Learning Center: www.usi.edu/science/childrens-learning-center/
Creative and Print Services: www.usi.edu/creativeprint/
Dining Services and Catering: usi.sodexomyway.com/
Distribution Services (mail): www.usi.edu/distribution
Facilities, Operations, and Planning: www.usi.edu/about/facilities
Forms: www.usi.edu/forms
University Health Center: www.usi.edu/healthcenter
Living in Evansville Guide: usi.libguides.com/evansvilleentertainment
Outreach & Engagement - Lifelong Learning: www.usi.edu/outreach/lifelong-learning/professional-development
Photography & Multimedia: www.usi.edu/photography/
Procurement Services: www.usi.edu/procurement/
Public Safety: www.usi.edu/security
Recreation, Fitness, and Wellness Center: www.usi.edu/rfw/
Reserve a Room (Special Events office): www.usi.edu/specialevents/request/form/
Travel Services: www.usi.edu/travel-services
USI Brand (logos, colors, letterheads, etc.): www.usi.edu/brand
USI Magazine <i>illumine</i> : www.usi.edu/magazine
USI Promotion (myUSI): www.usi.edu/it/new-faculty-staff/communicating-with-students/how-to-post-an-announcement/
USI Promotion (TV monitors): www.usi.edu/login?redir=https:%2f%2fwww.usi.edu%2fit%2frequest-forms%2fsymon-system-request-form
USI Social Media: www.usi.edu/socialmedia/

University Policies and Procedures

Employee Policies

Americans with Disabilities Act (ADA): www.usi.edu/hr/ada/
Child Protection: www.usi.edu/policies/child-protection-policy
Civil Rights & Sexual Misconduct: www.usi.edu/policies/handbook/civil-rights-sexual-misconduct
Drone Policy: www.usi.edu/policies/drone-policy
IT Policies: www.usi.edu/it/policies
News Media Policy: www.usi.edu/news/news-media-policy
Research Policies: www.usi.edu/ospra/research-policies
Title IX, Sexual Assault & Gender Violence: www.usi.edu/sexual-assault-prevention-and-response
Tobacco-free Policy: www.usi.edu/policies/tobacco-free-policy
Travel Services: www.usi.edu/travel-services/travel-policy
USI Faculty Employee Handbook: www.usi.edu/hr/policy/
Website Privacy Policy: www.usi.edu/web/privacy

Student Policies

Administrative appeals: www.usi.edu/registrar/academic-records/administrative-appeals
Admissions Texting Policy: www.usi.edu/policies/admissions-texting-policy
Class attendance: www.usi.edu/registrar/classes/class-attendance
Classifications: www.usi.edu/registrar/classes/classification
Class load/overload: www.usi.edu/registrar/classes/class-load
Course repeat policy: www.usi.edu/registrar/classes/course-repeat-policy
Grading system: www.usi.edu/registrar/grades-grading-policies/grading-system
Graduation requirements: www.usi.edu/registrar/graduation
Privacy/FERPA: www.usi.edu/registrar/academic-records/privacy
Progress reports (midterms): www.usi.edu/registrar/grades-grading-policies/progress-reports-midterm-grades
Schedule changes (add/drop): www.usi.edu/registrar/schedule-changes
Sexual Assault & Gender Violence: www.usi.edu/sexual-assault-prevention-and-response
Student directory shared information: www.usi.edu/registrar/academic-records/privacy/shared-information
Standards of progress: www.usi.edu/registrar/grades-grading-policies/standards-of-progress
Student Code of Conduct: www.usi.edu/deanofstudents/student-conduct
Student grievance procedure: www.usi.edu/provost/information-for-students
Student Rights and Responsibilities: bulletin.usi.edu/content.php?catoid=1&navoid=15
Transfer credit policy: www.usi.edu/registrar/transfer-credit
Withdrawal/Schedule changes: www.usi.edu/registrar/schedule-changes

Contact Information

Office	Location	Telephone #
Center for Applied Research	UC East 2259	812-461-5407
Center for Excellence in Teaching & Learning (CETL)	UC East 2260	812-461-5476
Counseling Center	Orr Center 1051	812-464-1867
Custodial Services	Physical Plant Center	812-465-7111
Dean of Students (DOSO)	UC East 1229	812-464-1862
Disability Resources	Science Center 2206	812-464-1961 Text: 812-470-8266 (HI/deaf /CD only)
Graduate Studies	Orr Center 1060	812-465-7015
Human Resources (HR)	Forum Wing 166	812-464-1815
Information Technology (IT)	Forum Wing 41	812-465-1080
Online Learning	Forum Wing 45	812-228-5124
OPRA/OSPRA	Wright Administration 104	812-465-7000
Outreach & Engagement	UC East, 2 nd level	812-464-1989
Photography & Multimedia	Publishing Services Center	812-465-7130
Provost's Office	Wright Administration 103B	812-465-1617
Public Safety	Public Safety Building	Routine business: 812-464-1845 Emergency: Extension 7777 Emergency: 812-492-7777
Rice Library	Rice Library	812-464-1913
Registrar	Orr Center 1075	812-464-1762
Student Affairs	Wright Administration 104	812-464-1757
Travel Services	Support Services, Bldg 100	812-464-1957
University Division	Education Center 1142	812-465-1606