

## Faculty Senate Meeting Minutes

28 September 2018

Senators present: Chuck Conaway, Kenny Purcell, Brandon Field, Ken Shemroske, Charlotte Connerton, Rex Strange, Perry Burnett, Al Holen, Ethel Elkins, Brooke Mathna, Mary Doerner, Gongjun Yan, Rich Bennett

Other attendees: Amy Chan-Hilton, Michael Dixon, Mohammed Khayum, Andrea Wright, Marna Hostetler, Wendy Seitz, Ingrid Lindy

- Meeting called to order 2:33 pm.
- Minutes from last meeting (version 5) approved with one abstention
- Chair's Report:
  - Dec 3, 4, 5, and 6 have been reserved for the Provost's candidates to be brought to campus. As soon as Chuck knows the time, he'll let us know.
  - Administrative Senate is considering a charge to raise the fee-waived hours for employees from 15 to 18, and the age of dependent children from 24 to 26.
  - Council of Chair's meeting: Provost spoke about academic programming. Asked a number of Chairs to work with us to review the academic program review process, including the template for review, the calendar for review, and prepare a template for the department chairs to refer to in the preparation of their own reports. Chuck will prepare a charge about this for next time, that parts of the Assessment Committee could help out with.
  - Matt Hanka has resigned his At-Large seat, so there will need to be an election. Chuck will look into this.
- Interim Provost's report:
  - Attended the Commission of Higher Ed meeting. The closing of Harrison College was on the agenda: there was some surprise expressed that the Commission wasn't expecting them to be closing and there was a sentiment that perhaps the metrics that the Commission is looking at aren't the best ones? Dr. Khayum thinks we need to find things that look forward, not just looking at data from the past.
  - Long discussion ensued including a handout of the application, acceptance, and enrollment statistics from the past five years, broke down by major. The deans are being asked to look into these numbers and identify things they want to know about particular programs or enrollment policies that can help us increase enrollment.
- Wendy and Ingrid were here from HR:
  - Benefits fair is coming up for open enrollment: October 23<sup>rd</sup>, from 9-3 in UC 2218. Big change for this year is the prescription coverage.
  - Last year there were some round tables discussions about enhancements that people would like to see. One piece of feedback was there was no quick way to identify what sort of insurance is available. Ingrid has prepared a electronic benefits statement in MyUSI that will tell everyone what coverage they have and what's covered. She wants us to look at it and give her some feedback. It is available from the Self-Service tab.

- Charge to develop guidelines for progressing charges. Motion made to ask Chuck, Peter, and Rex to develop the guidelines. Kenny volunteered to also be involved, so he can learn for next year. Motion approved unanimously.
- Charge to amend the Bylaws as following:
  - Replace the following language in Article IV Section 1  
 “Faculty Committees with two representatives per college include:
    1. The Curriculum Committee as identified in Article V Section 1 of the By-laws.
    2. The Economic Benefits Committee as identified in Article V Section 4 of the By-laws.
    3. The Faculty Awards for Service, Teaching, and Research Committee as identified in Article 4 Section 8 of the By-laws. “
 with the language below  
 “Faculty Committees with two representatives per college include:
    1. The Curriculum Committee as identified in Article V Section 1 of the By-laws.
    2. The Faculty and Academic Affairs Committee as identified in Article V Section 2 of the By-laws
    3. The Economic Benefits Committee as identified in Article V Section 4 of the By-laws.
    4. The Faculty Awards for Service, Teaching, and Research Committee as identified in Article IV Section 8 of the By-laws. “
  - Motion made to make the amendment, and unanimously approved by more than a 2/3<sup>rd</sup> attendance of total Senate.
- Charge to amend the election deadline language was tabled because different Colleges have different meeting guidelines. Kenny will check with Pott College to get more information and if needed, the charge will be brought up.
- Charge regarding Faculty Representation on Administrative Search Committees. The motion was made to send this charge to Faculty and Academic Affairs to research how faculty representatives are chosen for such search committees at peer institutions. Would like to ask them to respond before December 1<sup>st</sup>, and that it be a stand-alone charge. Motion carried unanimously.
- Charge regarding Open Access Publication is tabled because Peter Whiting will be in attendance at the next meeting. Senators are asked to look over this charge prior to the discussion, because it is significant.
- Charge regarding Student and Faculty Basic Needs. There are at least four different lactation rooms on campus. The motion was made to send the charge to Student Affairs to investigate what facilities are currently available on campus and to make recommendations to improve the facilities in accordance with best practices. They were asked to respond to this charge by the end of the school year. Motion was carried unanimously. Chuck will also bring the request at President's Council to have changing tables in appropriate places throughout campus; a list of highly populated buildings were suggested.
- Charge regarding recognition of service to the University to ask the chairs of the appropriate committees to provide documentation of people's membership on the committee for promotion consideration. Dr. Khayum pointed out that the goal of the promotion dossier is not to enumerate activities, but to discuss the impact of the things that are done. So the "evidence" for our service can be provided in our own narrative. It was asked that Dr.

Khayum communicate this sort of interpretation to the University Promotions Committee. The College of Nursing and Health Professions does need evidence for all of the service activities for their dossier. Motion was made to table this charge and for Rich to bring up the comments that were made here back to the next College meeting on promotion.

- Statement that Chuck drafted on the Revenue Report was tabled for later discussion.
- Meeting adjourned: 4:52pm.