

APPENDIX C: STUDENT WARNING AND PERFORMANCE IMPROVEMENT PLAN



**College of Nursing and Health Professions
Respiratory Therapy Program**

STUDENT WARNING AND PERFORMANCE IMPROVEMENT PLAN

Attention: _____

Student First and Last Name, Student ID

You are receiving a formal student warning and performance improvement plan for violating an established program, college, university, and/or clinical site policy (see below for details of the violation). This warning is an effort to provide you with documentation of the violation, a plan of action in order to correct the behavior, and prevent subsequent policy violations.

Date, Time, Location of Violation: _____

Level of Warning (faculty to select)

- Verbal Warning with Performance Improvement Plan
- Written Warning with Performance Improvement Plan
- Written Warning with Performance Improvement Plan and Program Probation
- Program Dismissal

Violation(s) of Program/College/University/Clinical Site Policies (faculty to select)

- Assignments Attendance (absences, tardiness, leaving early, clocking in/out, etc.)
- CastleBranch Cell Phone Use Clinical Documentation CNHP Social Media
- Confidentiality COVID-19 Safety CPR Requirements Dress Code
- HIPAA Infection Control Professional Standards and Behavior
- PPE Requirements for AGP Other _____ (specify)
- University Policy Violation _____ (specify, i.e. Academic Integrity)

Summary of Violation (faculty to summarize)

Corrective Action Plan (faculty to summarize in discussion with student)

Failure to correct this behavior and/or further policy violations will result in additional disciplinary action, as stated in program policy. Subsequent violations of this policy and/or other program, college, university, and/or clinical policies can lead to program probation and/or dismissal from the program. It is strongly advised that you review the program policies provided in the Respiratory Therapy Student Handbook, College of Nursing and Health Professions Handbook, University Student Handbook, and/or Clinical Manual.

The next violation of this policy will subject you to:

- Written Warning with Performance Improvement Plan
- Written Warning with Performance Improvement Plan and Program Probation
- Program Dismissal

Student Comments and Acknowledgement Section

Student may provide any comments below:

The violation has been discussed with me by program faculty. I acknowledge and understand this student warning and performance improvement plan, the corrective action required, and the consequences of continued non-compliance.

Student Printed Name

Student Signature

Date

Program Faculty Signature

Date

Program Director Signature

Date