

UNIVERSITY OF SOUTHERN INDIANA  
COLLEGE OF NURSING AND HEALTH PROFESSIONS  
UNDERGRADUATE NURSING PROGRAM

**Professional Code of Conduct & Meeting Attendance Contract**

**Meeting Etiquette:**

- All attendees of professional meetings, conventions, and conferences shall conduct themselves in a professional and courteous manner showing respect to other at all times.
- All attendees shall keep their badge in full view at all times while attending the event.
- All members shall conduct themselves in accordance with the NSNA Code and USI College of Nursing and Health Professions Code of Professional conduct.
- All attendees are required to arrive on time to meetings, events, and programs and attend all sessions.
- Professional business attire or business casual attire is an acceptable style of dress for professional meetings or conferences.
- For conferences held on the University of Southern Indiana (USI) campus, USI nursing polos, khakis, and a white USI Nursing lab coat are the required attire.
- Students will also attend all key note and conference sessions throughout the day unless prior arrangements have been made with faculty.
- In the event that this code of conduct agreement is breached by the student, the student may be subject to discipline, including clinical failure.
- Students are expected to sign in and sign out of the conference with the appropriate course faculty.

When attending a national, state, or regional conference, such as the Association of Student Nurses National Conference, the following expectations are added to the above:

- Officers will attend meetings appropriate to the position.
- Students will connect at least twice daily with the faculty who are attending the convention.
- In the event that this code of conduct agreement is breached by the student, the student will forfeit reimbursement from the organization and absence from course activities including clinical will not be excused.
- It is expected that the student will share information attained at the conference with the student nurse organization at the meeting following the conference.

The following Code of Conduct for Meeting Attendees is found at NSNA at <http://www.nсна.org/Meetings/CodeofConduct.aspx>.

By signing this agreement, you agree to the terms stated within.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date