

AGENDA

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

January 10, 2013

SECTION I – GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF NOVEMBER 1, 2012, MEETING
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION
- C. PRESIDENT'S REPORT
- D. REPORT ON NEW PROGRAM DEVELOPMENT PLAN

A report will be presented on the revised New Program Development Plan in Exhibit I-A.

E. REPORT ON THE INDIANA GENERAL ASSEMBLY

A report will be presented on the 2013 session of the Indiana General Assembly.

F. APPROVAL OF CONFLICT OF INTEREST STATEMENTS

Indiana Code 35-41-1-3 describes conflict of interest on the part of a public servant and provides for the filing of a disclosure statement regarding possible conflicts of interest. The statement must be reviewed by the Board of Trustees and forwarded to the State Board of Accounts.

The University requires statements of trustees and senior staff, including those with no potential conflicts of interest, to disclose. A list of individuals who submitted a *Possible Conflict of Interest Disclosure Statement* for calendar year 2013 is in Exhibit I-B.

Approval to certify the Board of Trustees has reviewed and accepted the disclosure statements in Exhibit I-B is recommended.

G. DISCUSSION OF BOARD OF TRUSTEES PRESIDENTIAL EVALUATION POLICY

The Presidential Evaluation Policy in Exhibit I-C will be reviewed.

SECTION II – FINANCIAL MATTERS

A. REPORT ON CURRENT CONSTRUCTION PROJECTS

A report on the status of current construction projects will be presented. Exhibit II-A is a summary of the cost and funding sources for each project.

B. REPORT OF CHANGE ORDERS APPROVED

Construction change orders approved by the Vice President for Finance and Administration in Exhibit II-B will be reviewed.

SECTION III – PERSONNEL MATTERS

A. REPORT ON FACULTY AND ADMINISTRATIVE RETIREMENTS

The following administrative retirement will be reviewed.

Assistant Director of Procurement and Distribution Services James Ahrens, in accordance with the regular retirement policy, will retire effective February 1, 2013.

**UNIVERSITY OF SOUTHERN INDIANA
New Program Development Plan**

**Revised by Academic Planning Council
October 29, 2012**

Baccalaureate Degree

Master Degree

Doctorate Degree

2011-2013 Biennium

Anthropology
Business Economics
Business/Engineering
Environmental Science
Industrial Engineering
Global Business
Mechanical Engineering

2013-2015 Biennium

Civil Engineering
Entrepreneurship
Forensic Science
Geography
Health Informatics
Health Sciences
Respiratory Therapy

English (MA)
Environmental Science
Food and Nutrition (Dietetics)
Health Informatics
Human Performance
Imaging Sciences
Special Education/Exceptional Needs

Occupational Therapy

2015-2017 Biennium

Electrical and Computer Engineering
Statistics

Pharmacy
Physical Therapy

**Possible Conflict of Interest
Disclosure Statements Filed for 2013**

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-30-12	Michael Aakhus Dean – College of Liberal Arts	None	N/A
11-14-12	Janel S. Allen Assistant to the President	Safety Management Corporation	Spouse is owner
12-05-12	Linda L.M. Bennett President	American Red Cross of SW Indiana Chamber of Commerce of SW Indiana Indiana Campus Compact United Way of SW Indiana Welborn Foundation WNIN	Director Director Director; Chair (2013) Member, Campaign Committee Director Director
11-28-12	Mark C. Bernhard Associate Provost for Outreach and Engagement	None	N/A
11-12-12	Shelly B. Blunt Interim Assistant Provost for Academic Affairs	None	N/A
12-03-12	Ira G. Boots Trustee	Berry Plastics	Board of Directors
11-12-12	David A. Bower Director of Development	None	N/A
11-13-12	Steven J. Bridges Assistant Vice President for Business Affairs / Assistant Treasurer	None	N/A
11-12-12	Cynthia S. Brinker Vice President for Government and University Relations	None	N/A
11-12-12	William Harold Calloway Trustee	None	N/A
11-13-12	Katherine Draughon Executive Director of Planning, Research and Assessment	None	N/A
11-10-12	John M. Dunn Trustee	Dunn Hospitality Group Evansville Commerce Bank Welborn Foundation WNIN	Majority Stockholder Spouse is Director Director Director
11-18-12	Susan Ellsperman Trustee	None	N/A

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-12-12	Scott Gordon Dean – Pott College of Science, Engineering, and Education	None	N/A
11-16-12	Jon Mark Hall Director of Athletics	None	N/A
11-13-12	Mary A. Hupfer Assistant Vice President for Business Affairs and Foundation Fiscal Officer	None	N/A
11-13-12	Mohammed Khayum Dean – College of Business	None	N/A
11-12-12	Marcia Kennard Kiessling Associate Provost for Student Affairs	None	N/A
11-12-12	Jeffrey Knight Trustee	Old National Bank	Shareholder and Employee
11-28-12	Amy MacDonell Trustee	JP Morgan Chase	Shareholder
11-12-12	Ronald Rochon Provost	None	N/A
11-12-12	Ronald D. Romain Trustee	Romain Buick, Inc.	Shareholder
11-12-12	Mark Rozewski Vice President for Finance and Administration	Veasey Parrott Durkin & Shoulders	Wife is employee
11-23-12	Kenneth L. Sendelweck Trustee	Merrill Lynch/Bank of America	Employee
11-12-12	Ann H. White Dean - College of Nursing and Health Professions	None	N/A
11-12-12	Ted C. Ziemer Jr. Trustee	None	N/A

University of Southern Indiana
Board of Trustees
DRAFT - Presidential Evaluation Policy

Appointment The president shall be appointed by and serve at the pleasure of the Board. (IC 21-24-4-1)

Duties The president shall report directly to the Board and shall be the chief executive officer of the University with overall authority and responsibility for the planning and management of all functions and operations of the University, for keeping the Board informed regarding the affairs of the University in a timely and appropriate manner, and for performing such other duties and functions as are assigned and delegated by the Board.

Among other duties, the president shall:

Provide strong and visionary leadership to assure a vigorous intellectual community, advancing the goals and missions of the University, and in planning and development of the University.

Work and coordinate with the Board to enhance the purposes of the Board and provide educational excellence at the University.

Serve as a spokesperson and advocate for the University to its external constituencies.

Be responsive in directing the governmental relations activities of the University.

Manage and sustain human and fiscal resources in a way that allows the University to accomplish its role and mission in the most effective way.

Provide effective leadership in raising external support, both public and private, for University programs.

Be responsible for the preparation and submission of items to the Board on matters requiring formal Board action and on matters requiring informational reports.

Report directly to the Board on all budget items and all budget issues. The president will be directly responsible for the preparation, presentation to the Board, and implementation of the University's budgets.

Attend all Board meetings.

Evaluation The Board will evaluate the president annually. The purposes of this process are to:

- Ensure that sound institutional goals are being pursued and achieved;
- Foster improved institutional as well as individual performance;
- Increase the legitimacy of the Office of the President; and
- Familiarize the Board with complex functions, obligations, restrictions, and realities that occupy the president.

Evaluation Process

The president shall develop objectives and annual goals and metrics consistent with the criteria for evaluation.

The objectives, accomplishment of prior year goals and metrics, and proposed goals and metrics shall be reviewed by the Board.

The president will provide brief updates, when appropriate, on progress toward achievement of annual goals and metrics.

The Board will hold an annual meeting with the president to review its evaluation of his/her performance.

The Board may conduct a more comprehensive evaluation, possibly with the input of an external evaluator, every three years, or more or less frequently as it deems necessary.

Evaluation Criteria The president shall be evaluated by the Board using the following minimum criteria:

Leadership, Planning, Management The ability to articulate coherent and exciting visions and core values of the institution and to inspire others toward their fulfillment.

The extent to which the president and the institution's senior administrative staff are sensitive to the needs of students, faculty, and other internal and external constituents of the institution; the quality of administrative appointments, and the effectiveness and efficiency of institutional financial, marketing, and organizational functions.

The extent to which progress has been made in achieving ethnic and cultural diversity among students, faculty, staff, and administration.

The extent to which both long-term and short-term objectives are accomplished within agreed upon time periods.

Relationships The extent to which positive, supportive relationships have been established with students, faculty, community, business, legislative and executive branches of state government, and special constituencies of the Board.

Fund Raising The extent to which the president has developed and increased significant sources of external support for the institution.

Faculty Input to Presidential Evaluation The president shall be evaluated by the University faculty using the following minimum criteria:

Relationship with Faculty The extent to which the president communicates effectively with the faculty and faculty governance system and is responsive to faculty policies and concerns, on matters of curricula and academic personnel policies especially.

Academic Leadership Effectiveness of the president in articulating academic values, the academic vision of the University, the centrality of the academic mission within the University and to external publics, and the president's knowledge of the University's academic activities.

Academic Administration The sense of the administrative culture and atmosphere from the faculty perspective; the extent to which the president and the vice presidents are responsive to and facilitative of faculty needs.

The faculty's evaluation of the president shall be presented to the Board by the faculty representative to the Board.

Student Input to Presidential Evaluation

University's Academic Effectiveness The extent to which the president supports and promotes the academic mission, learning environment, and overall quality of students' education.

Physical Environment of Campus The extent to which the president supports and promotes a safe, aesthetically pleasing, and functional campus for students to access.

Campus *Esprit de Corps* The extent to which the president advocates and promotes the mechanisms to support and avenues to resources on campus to further enhance the overall student morale and college experience.

The students' evaluation of the University president shall be presented to the Board by the student representative to the Board.

Evaluation Meeting

The Board will ask for input from the student and faculty representatives to the Board prior to meeting with the president to conduct the evaluation.

The evaluation meeting shall be a confidential verbal interaction between the Board and the president (an Executive Session as allowed by IC 5-14-1.5-6.1).

**Summary
Current Construction Projects
January 10, 2013**

Projects Recently Completed

Orr Center Renovation Phase II

Project Cost **\$ 400,000**

Funding Source: Special Projects Reserve

Advising Centers Construction - Colleges of NHP and SEE

Project Cost **\$ 400,000**

Funding Source: Special Projects Reserve

Projects Under Construction

Applied Engineering Center Construction

Project Cost **\$ 3,300,000**

Funding Source: Special Projects Reserve

Teaching Theatre Construction

Project Cost **\$ 17,250,000**

Funding Sources:

Bond Issue (Repaid with Student Fees) \$ 13,000,000

Special Projects Reserve \$ 2,250,000

USI Foundation \$ 2,000,000

Varsity Athletic Field Area Parking Lot Improvement

Project Cost **\$ 350,000**

Funding Source: Transportation Reserve

Campus Loop Road Construction - Phase III

Project Cost **\$ 760,000**

Funding Sources:

Transportation Reserve \$ 271,000

Federal Direct Appropriation FY 2009 \$ 489,000

Wright Administration Building Office Suite 103 and 104 Renovation

Project Cost \$ 400,000

Funding Source: Special Projects Reserve

Liberal Arts Center Room 2031 and Recreation and Fitness Center

Computer Lab Construction

Project Cost \$ 225,000

Funding Source: Special Projects Reserve

University Center Roof Replacement

Project Cost \$ 125,000

Funding Source: University Center Reserve

Starbuck's Renovation

Project Cost \$ 110,000

Funding Source: Dining Reserve

Projects in Design

Conference Center Construction

Project Cost \$ 5,000,000

Funding Source: Private Gift

Visitor's Center Construction

Project Cost \$ 2,000,000

Funding Source: Private Gift

University Center Bookstore Renovation - Phase II

Project Cost \$ 725,000

Funding Source: Bookstore Reserve

University Center Eagles Nest Renovation

Project Cost \$ 250,000

Funding Source: University Center Reserve

Student Housing Apartment Buildings Renovation - 2013

Project Cost \$ 1,300,000

Funding Source: Housing Reserve

Technology Center Air Handling Unit Replacement

Project Cost \$ 250,000

Funding Source: Special Projects Reserve

Science Center - Lower Level Renovation

Project Cost \$ 750,000

Funding Source: General Repair and Rehabilitation Appropriation

Atheneum (New Harmony) - Exterior Metal Painting

Project Cost \$ 250,000

Funding Source: Special Projects Reserve

Funding Source: General Repair and Rehabilitation Appropriation

Summary of Construction Change Orders Authorized by the Vice President for Finance and Administration

1. TEACHING THEATRE PROJECT

Empire Contractors, Inc. - General Contractor

CO-G1	Install perimeter drain at tunnel foundation, extend around elevator pit and to sump pump pit and lower sump to 7 feet	\$6,292
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Deig Brothers Construction Co. Inc. - Mechanical Contractor

CO-M1	Make changes to sprinkler piping in temporary corridor along east wall of University Center East to provide emergency egress route	\$ 2,403
CO-M2	Relocate fire protection piping and stand valve to location outside of building footprint	\$16,184
CO-M3	Provide and install high level alarm on sanitary sewer and storm sewer basins and pumps and make revisions to perimeter footing drain lines to collect ground water at elevator pit	\$ 5,865
CO-M4	Make revision to emergency shower installation in Mechanical Room	(\$ 381)